



Legal Solutions & Services

As a Managing Partner, an attorney or an administrator, chances are your staff spends plenty of time creating, printing, copying, filing, retrieving, and modifying versions of documents to serve your clients.

COMMON CHALLENGES

- Slow search & retrieval
- Decentralized digital document storage
- Inaccurate client chargebacks
- Poor adoption of digital documents
- Avoidable waste / expense
- Space requirements for hardcopy storage
- Security of client files / records
- Disaster recovery planning

COMMON AREAS OF FOCUS

- Client and practice records
- Contracts and NDAs
- Corporate Counsel minutes
- Motions, legal briefs, filings, and rulings
- E-file compliance
- Backup of critical information for disaster planning and recovery

BUSINESS OUTCOMES

- Increased billable hours
- Maximum security protection
- Faster document retrieval
- Better file version control
- Accurate / automated client chargebacks
- Digital vs hardcopy case files
- Cost savings & control

DOCUMENT MANAGEMENT BY THE NUMBERS

90%

of critical info is only on paper

8%

of paper documents are lost

\$220

to reproduce a lost document

30%

of businesses aren't disaster ready



Let us provide a free Legal Document Technology Assessment

